

**DUNEDIN SCHOOL**  
**(A company limited by guarantee)**

**REPORT AND FINANCIAL STATEMENTS**

**for the year ended 31 August 2018**

**Charity No: SC030591**  
**Company No: SC210628**

**Whitelaw Wells**  
**Chartered Accountants**  
**9 Ainslie Place**  
**Edinburgh**

**DUNEDIN SCHOOL**  
**REPORT AND FINANCIAL STATEMENTS**  
**for the year ended 31 August 2018**

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## **DUNEDIN SCHOOL**

### **REPORT OF THE BOARD OF DIRECTORS**

**for the year ended 31 August 2018**

The directors are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 August 2018, which are also prepared to meet the requirements for a trustees' report and accounts for Charity Law purposes.

The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **Objectives and Activities**

The object of the charity, as stated in its governing document, is the advancement of education for the public benefit of children between the ages of 5 and 18 and in particular children who, by reason of social or emotional problems, would benefit from educational services and support outwith the mainstream environment.

The principal activity during the year continued to be the provision of secondary education to pupils with social and emotional difficulties who have not coped well with mainstream education.

#### **Achievements and Performance**

Throughout the year, Dunedin has continued to provide a high standard of tuition thanks to the expertise and dedication of the staff. This has been evidenced by a pleasing set of examination results achieved by the pupils, thus hopefully enabling them to achieve their true potential. In addition, the school continues to provide access to extra-curricular pursuits - music and the Duke of Edinburgh Award scheme being examples. A residential trip was again held this year for pupils who wished to participate.

During the year the board met 5 times. Subjects under discussion included:-

- Data Protection issues
- General Teaching Council of Scotland registration and compliance
- Scottish Government directives re. bullying
- Child Protection issues and policies
- Risk Management
- Youth employment strategy

In addition to the above, the school's financial position is closely monitored covering issues such as fee levels and staff salaries, both of which were marginally increased during the period.

The school cello and violin continue to be loaned out to current and aspiring Scottish musicians.

## DUNEDIN SCHOOL

### REPORT OF THE BOARD OF DIRECTORS (continued)

for the year ended 31 August 2018

#### Financial Review

The results for the year are as shown in the attached statements. The charity recorded a surplus of £7,630 (2017: deficit of £14,190) for the year, including a surplus of £3,844 (2017: surplus of £552) related to unrestricted funds and a surplus of £3,786 (2017: deficit of £14,742) related to restricted funds.

Total funds stood at £395,367 (2017: £387,737) at the year end, including unrestricted general funds of £156,785 (2017: £152,941). Restricted funds amounted to £238,582 (2017: £234,796), represented by fixed assets of £219,194 (2017: £221,863) and other restricted funds of £19,388 (2017: £12,933).

As noted above, fundraising activities have continued during the year, and targets met, with a total of £19,805 (2017: £22,110) being raised from various sources to support new educational resources and new school projects.

The directors consider that the position is satisfactory to meet the school's current operational needs.

#### Principal Funding Sources

The school's principal funding sources continue to be the education fees received from the City of Edinburgh Council as well as East Lothian and Midlothian Councils. In addition, fundraising activities continued for the purposes outlined above.

#### Reserves Policy

Dunedin maintains monetary reserves for two main reasons. Firstly, to mitigate against any contingency which could involve the school in unforeseen expense or delay and/or suspension of expected revenues. Secondly, such reserve would allow the school to meet its financial obligations in the event of a voluntary dissolution. The Directors aim to achieve a level of reserve roughly equivalent to 6 months operating costs which, based on estimated costs for 2018/19 would equate to £168,000.

As at 31 August 2018 the total funds held by the charity amounted to £395,367 of which £238,582 constitutes funds restricted for specific purposes. The balance of £156,785 being unencumbered is sufficient to meet the aim for desired reserve levels.

## DUNEDIN SCHOOL

### REPORT OF THE BOARD OF DIRECTORS (continued)

for the year ended 31 August 2018

#### Risk Management

The board places a high priority on effective risk management which remains a topic for discussion at each board meeting. A number of contingencies have been identified of which all but two have been identified as low likelihood and low risk. The school is dependent on Edinburgh Council's fee income. Complete cessation of this revenue stream, whilst deemed to be highly unlikely, would constitute an existential risk. The Directors consider that, in such an instance, the reserve levels would enable an organised dissolution. Any reduction in pupil numbers by Edinburgh Council, again perceived to be improbable, would likely happen gradually, given the Council's commitment to the completion of education for individual pupils. It is the view of the directors that such a gradual reduction could be accommodated in the short to medium term. A second, more likely risk factor, given Dunedin's small complement, would involve the loss of key staff. Apart from general teaching personnel (who would normally be covered via supply staff in cases of absence), other areas identified include the IT and Finance functions. In both cases, procedures are in place to handle temporary absences.

The directors will continue to monitor these and other possible risk issues to ensure that action is taken, where possible, to alleviate possible difficulties.

#### **Plans for Future Periods**

The plans for the future operation of the school are to continue to provide high levels of care and consideration for each pupil, including adherence to the National Curriculum for Excellence, in so far as is feasible, and the continued application of the National Qualifications. A plan to add an extension to the current premises is in an embryonic stage. No feasibility study has as yet been undertaken and consequently no financial commitments have been made.

The directors have a forward programme of meetings etc. for the year to support the staff and to review the work of the school to ensure its continued financial and operational success.

#### **Structure, Governance and Management**

##### Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 4th September 2000, and is recognised by Office of the Scottish Charity Regulator (OSCR) as a charity, charity number SC030591. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up the members are required to contribute an amount not exceeding £1.

## DUNEDIN SCHOOL

### REPORT OF THE BOARD OF DIRECTORS (continued)

for the year ended 31 August 2018

#### Recruitment and Appointment of Directors

The directors, who are also trustees for the purposes of charity law, collectively form the Board of Governors. In accordance with the Memorandum and Articles of Association directors may hold office for three years and may be eligible for re-election for a further two periods of three years. Where feasible, it is the intention to appoint directors with experience in diverse backgrounds who have a keen interest in education and child welfare.

During the year the complement of the Board changed as follows: Joan Foulner resigned after many years service and Fiona Ferguson and Rhona Trotter, both of whom have many years experience within education, were welcomed as Directors.

#### Directors Induction and Training

Prior to appointment candidates familiarise themselves with the working of the school through visits and discussions with staff members. They are briefed on and are presented with the following:

- The obligations of a charity director
- Documents setting out the operational framework of Dunedin
- The up-to-date financial position and the latest annual report and accounts
- Any future plans or planned activities
- Minutes of recent board and staff meetings

Whilst there is no formal training provided, all directors are encouraged to attend periodic courses on the duties and responsibilities of governors which are occasionally run by the Scottish Council of Independent Schools (SCIS).

#### Organisational Structure

Dunedin has a board of directors/governors who meet regularly during the year and who are responsible for the strategic direction and policy of the school. The day-to-day running of the school is delegated to the staff with named staff members accountable for the various aspects of the school's daily operation and management. They in turn report to the directors, who are ultimately the responsible individuals.

**DUNEDIN SCHOOL**

**REPORT OF THE BOARD OF DIRECTORS (continued)**

**for the year ended 31 August 2018**

**Reference and Administrative Information**

<b>Company Number</b>	SC210628
<b>Charity Number</b>	SC030591
<b>Board of Directors</b>	B Morrison (Chair) L Beddie J Foulner (resigned 18 January 2018) W Henry A McBrearty M McGregor F Ferguson (appointed 8 March 2018) R Trotter (appointed 8 March 2018)
<b>Secretary</b>	M McGregor
<b>Registered Office and Operational Address</b>	Liberton Bank House 5 Nether Liberton Lane Edinburgh EH16 5TY
<b>Senior Statutory Auditor</b>	Ingela Presslie
<b>Independent Auditors</b>	Whitelaw Wells Chartered Accountants and Statutory Auditors 9 Ainslie Place Edinburgh EH3 6AT
<b>Bankers</b>	The Royal Bank of Scotland plc 239 St John's Road Edinburgh EH12 7XA

## DUNEDIN SCHOOL

### REPORT OF THE BOARD OF DIRECTORS (continued)

for the year ended 31 August 2018

#### Statement of Responsibilities of the Board of Directors

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charitable company and of the incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going basis unless it is inappropriate to assume to presume that the charitable company will continue in business.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities & Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The directors are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### Statement as to Disclosure of Information to Auditors

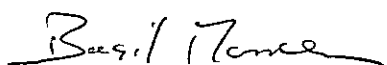
So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps he/she ought to have taken as a director in order to make him/herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

#### Auditors

A resolution to re-appoint Whitelaw Wells as auditors for the ensuing year will be proposed at the Annual General Meeting.

This report has been prepared in accordance with the provision of Part 15 of the Companies Act 2006 applicable to small companies.

By order of the Board on 17 January 2019



Basil Morrison  
Chair, Board of Directors



## DUNEDIN SCHOOL

### INDEPENDENT AUDITORS' REPORT

#### To the Directors and Members of Dunedin School

#### Opinion

We have audited the financial statements of Dunedin School for the year ended 31 August 2018, which comprise the Statement of Financial Activities (incorporating the Income and Expenditure Account), the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Accounting Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2018 and of its net income or expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs UK) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The other information comprises the information in the Report of the Directors, but does not include the financial statements and our Report of the Auditors thereon. The directors are responsible for the other information.

Our opinion on the financial statements does not cover the other information, except to the extent otherwise explicitly stated in our report, and we do not express any form of assurance conclusion thereon.

## DUNEDIN SCHOOL

### INDEPENDENT AUDITORS' REPORT

#### To the Directors and Members of Dunedin School (continued)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Directors has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Directors.

We have nothing to report in respect of the following matters where the Companies Act 2006, the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the Report of the Directors and from the requirements to prepare a strategic report.

#### **Responsibilities of directors**

As explained more fully in the Statement of Directors' Responsibilities set out on page 6, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**DUNEDIN SCHOOL**

**INDEPENDENT AUDITORS' REPORT**

**To the Directors and Members of Dunedin School (continued)**

**Auditor's responsibilities for the audit of the financial statements**

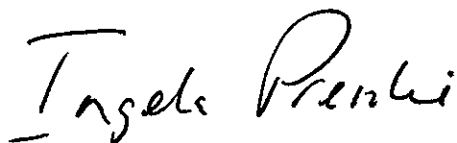
We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Auditors.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and the trustees, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005, regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Ingela Presslie (Senior Statutory Auditor)  
for and on behalf of Whitelaw Wells  
Statutory Auditor  
9 Ainslie Place  
Edinburgh  
Midlothian  
EH3 6AT

17 January 2019

Whitelaw Wells is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

DUNEDIN SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES  
(Incorporating the INCOME AND EXPENDITURE ACCOUNT)

for the year ended 31 August 2018

	Notes	Unrestricted Funds £	Restricted Funds £	2018 Total Funds £	2017 Total Funds £
<b>Income and endowments from:</b>					
<i>Donations and grants</i>	3	3,550	16,255	19,805	22,110
<i>Charitable activities</i>					
Fees for education	4	336,231	-	336,231	310,604
<i>Investments</i>		827	-	827	953
<i>Other</i>		-	-	-	100
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total income</b>		340,608	16,255	356,863	333,767
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Expenditure on:</b>					
<i>Raising funds</i>		3,900	-	3,900	3,600
<i>Charitable activities</i>		332,864	12,469	345,333	344,357
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total expenditure</b>	5	336,764	12,469	349,233	347,957
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net income/(expenditure)</b>	2	3,844	3,786	7,630	(14,190)
Transfers	11	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net movement in funds</b>		3,844	3,786	7,630	(14,190)
<b>Total funds at 1 September 2017</b>		152,941	234,796	387,737	401,927
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total funds at 31 August 2018</b>		156,785	238,582	395,367	387,737
		<hr/>	<hr/>	<hr/>	<hr/>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 12 to 22 form part of the financial statements.

**DUNEDIN SCHOOL**  
(Company number SC210628)

**BALANCE SHEET**

as at 31 August 2018

	Notes	£	2018 £	2017 £
<b>Fixed assets</b>				
Tangible assets	7		219,194	221,863
<b>Current assets</b>				
Debtors	8	2,991		1,560
Cash at bank and in hand		192,203		242,776
		195,194		244,336
<b>Creditors: amounts falling due within one year</b>	9	(19,021)		(78,462)
<b>Net current assets</b>			176,173	165,874
<b>Net assets</b>	12		395,367	387,737
<b>Funds</b>				
General funds	11		156,785	152,941
Restricted funds	11		238,582	234,796
			395,367	387,737

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the board of directors on 17 January 2019 and signed on its behalf by:



Bill Henry  
Director

The notes on pages 12 to 22 form part of the financial statements.

## DUNEDIN SCHOOL

### NOTES FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 31 August 2018

#### 1. Accounting policies

- (a) The accounts have been prepared under the historical cost convention and are in accordance with the Companies Act 2006, the Charities and Trustees Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

The charity has taken advantage of the exemption from the requirement to prepare a Statement of Cash Flows as permitted under FRS 102 and the Charities FRS 102 SORP.

The charity constitutes a public benefit entity as defined by FRS 102.

The Directors consider that there are no material uncertainties about the ability of the charity to continue as a going concern for the foreseeable future. Accordingly, the accounts have been prepared on a going concern basis.

- (b) Donations and grants are included in full in the Statement of Financial Activities when the charity has entitlement to the funds, the amount can be measured reliably and there is probability of receipt.
- (c) Investment income comprises bank interest and is included in the Statement of Financial Activities in the year in which it is receivable.
- (d) Local authority fees are credited to the Statement of Financial Activities in the year for which they are received. Deferred income represents amounts received for future periods and is released to income in the period for which it has been received.
- (e) Expenditure is recognised on an accruals basis as a liability is incurred. The company is not registered for VAT and, accordingly, expenditure is shown gross of irrecoverable VAT. All costs are allocated directly to one of the functional categories of the Statement of Financial Activities.
- Costs of raising funds comprises costs associated with attracting donations, i.e. fundraising consultants' fees.
  - Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries, including governance costs.
  - Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees and costs linked to the strategic management of the charity.

**DUNEDIN SCHOOL**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS (continued)**

**for the year ended 31 August 2018**

**1. Accounting policies (continued)**

(f) Fixed assets are initially recorded at cost, with only those assets costing in excess of £500 being capitalised. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

- Heritable Property	- Nil
- Musical instruments	- Nil
- Fixtures and Fittings	- 25% straight line
- Office Equipment and Computer Equipment	- 25% straight line

Musical instruments are maintained in a good state of repair and are considered to have indeterminate useful economic lives. The directors consider that the net realisable value of the instruments is at least as great as the cost and, accordingly, no depreciation is charged.

In previous years the Heritable Property has been written down to residual value. The directors are of the opinion that the carrying value reflects the correct residual value and therefore no further depreciation has been charged.

- (g) Financial instruments comprise financial assets and financial liabilities which are recognised when the charity becomes a party to the contractual provisions of the instrument. They are classified as "basic" in accordance with FRS102 s11 and are accounted for at the settlement amount due which equates to the cost or amount prepaid. Financial assets comprise cash and debtors and financial liabilities comprise other creditors and accruals.
- (h) Unrestricted funds are incoming resources generated for the objects of the charity without further specified purpose and are available as general funds. Designated Funds are unrestricted funds earmarked by the Directors for future purposes.
- (i) Restricted funds are to be used for a specific purpose as laid down by the donor. Expenditure which meets these criteria is charged to the fund.
- (j) The charity makes payments into a defined contribution group personal pension scheme providing benefits for employees additional to those from the State. The cost charged to the Statement of Financial Activities represents contributions payable to the scheme in respect of the year.

**2. Net income/(expenditure)**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
<b>This is stated after charging/(crediting):-</b>		
Depreciation	4,628	17,852
Auditors' remuneration: Audit fee	3,240	3,057
Gain on disposal of tangible fixed assets	-	(100)
	<u>          </u>	<u>          </u>

**DUNEDIN SCHOOL**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS (continued)**

for the year ended 31 August 2018

**3. Donations**

	Unrestricted	Restricted	2018 Total	2017 Total
	£	£	£	£
Act Foundation	-	-	-	2,500
Cruden Foundation	-	-	-	1,000
Daisy Chain Trust	-	1,175	1,175	1,800
David Doig Foundation	-	2,000	2,000	-
DM Thomas Foundation	-	6,500	6,500	-
Dr Guthrie's Association	-	1,500	1,500	-
JH Galloway	-	250	250	-
J K Young Endowment Fund	1,000	-	1,000	-
John Watson's Trust	-	1,580	1,580	-
Miscellaneous	-	-	-	140
Percy Bilton	-	-	-	6,170
P F Charitable Trust	-	-	-	5,000
Recognising pupil's talent	-	-	-	100
Royal Bank of Scotland	-	250	250	-
Saint & Sinners	-	-	-	1,000
Sir Iain Stewart Foundation	-	-	-	400
Sir James Miller Charitable Trust	500	-	500	500
South Edinburgh Dog Walkers	50	-	50	-
The Evelyn Drysdale Charitable Trust	1,000	-	1,000	1,000
The JTH Charitable Trust	1,000	-	1,000	500
The Lady Marian Gibson Trust	-	3,000	3,000	-
The Nimar Charitable Trust	-	-	-	1,000
The Tillyloss Trust	-	-	-	1,000
	<u>3,550</u>	<u>16,255</u>	<u>19,805</u>	<u>22,110</u>

Income from donations was £19,805 (2017: £22,110), of which £3,550 (2017: £4,540) was unrestricted and £16,255 (2017: £17,570) was restricted. All other income in both the current and previous years is unrestricted.

**4. Income from charitable activities: Fees for education**

	2018	2017
	£	£
City of Edinburgh Council	266,537	270,828
East Lothian Council	33,530	16,590
Midlothian Council	33,530	16,590
Other	2,634	6,596
	<u>336,231</u>	<u>310,604</u>



DUNEDIN SCHOOL

NOTES FORMING PART OF THE FINANCIAL STATEMENTS (continued)

for the year ended 31 August 2018

5. Total expenditure	Raising funds £	Education costs £	2018 Total £	2017 Total £
Staff costs (Note 6)	-	275,590	275,590	258,170
Staff training, subscriptions and courses	-	2,240	2,240	2,165
Rates and water	-	1,152	1,152	1,170
Insurance	-	12,832	12,832	13,800
Heat and light	-	2,637	2,637	2,491
Repairs and renewals	-	10,065	10,065	12,501
Cleaning	-	5,252	5,252	4,865
Communications	-	4,182	4,182	7,415
School supplies	-	7,922	7,922	5,678
School outings	-	9,875	9,875	8,561
Animation and music projects	-	2,624	2,624	2,474
Dinner money	-	226	226	531
Exam fees	-	1,584	1,584	2,286
Fundraising costs	3,900	-	3,900	3,600
Other costs	-	852	852	909
Professional fees	-	13	13	13
Depreciation	-	4,628	4,628	17,852
Bank charges	-	419	419	419
<i>Governance costs</i>				
Audit fees	-	3,240	3,240	3,057
	<u>3,900</u>	<u>345,333</u>	<u>349,233</u>	<u>347,957</u>

The charity has only one charitable activity, being the provision of education. Included above is restricted expenditure amounting to £12,469 (2017: £32,812).

6. Staff costs and numbers

	2018 £	2017 £
Salaries and wages	242,774	232,222
Social security costs	19,516	14,382
Defined contribution pension costs	13,300	11,566
	<u>275,590</u>	<u>258,170</u>

No employee received emoluments of more than £60,000 (2017: None). No trustee received remuneration or payment for expenses during the year (2017: £nil). Due to the size of the charity, the trustees share management duties and consider themselves to comprise the key management personnel of the charity. £693 (2017: £693) was paid for Trustees' professional indemnity insurance during the year.

**DUNEDIN SCHOOL**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS (continued)**

**for the year ended 31 August 2018**

**6. Staff costs and numbers (continued)**

The average number of staff employed by the company during the financial year, on a head count basis, amounted to:

	<b>2018</b>	<b>2017</b>
	<b>No.</b>	<b>No.</b>
Teaching staff	10	11
Administrative staff	3	3
	13	14
	13	14

**7. Tangible fixed assets**

	<b>Heritable Property</b>	<b>Musical Instruments</b>	<b>Fixtures and Fittings</b>	<b>Computer and Office Equipment</b>	<b>Total</b>
	£	£	£	£	£
<b>Cost</b>					
At 1 September 2017	643,260	13,030	25,696	18,448	700,434
Additions	-	-	1,379	580	1,959
Disposals	-	-	(2,050)	-	(2,050)
	643,260	13,030	25,025	19,028	700,343
At 31 August 2018	643,260	13,030	25,025	19,028	700,343
	643,260	13,030	25,025	19,028	700,343
<b>Depreciation</b>					
At 1 September 2017	441,900	-	20,694	15,977	478,571
Charge for the year	-	-	2,012	2,616	4,628
On disposals	-	-	(2,050)	-	(2,050)
	441,900	-	20,656	18,593	481,149
At 31 August 2018	441,900	-	20,656	18,593	481,149
	441,900	-	20,656	18,593	481,149
<b>Net book value</b>					
At 31 August 2018	201,360	13,030	4,369	435	219,194
	201,360	13,030	4,369	435	219,194
At 31 August 2017	201,360	13,030	5,002	2,471	221,863
	201,360	13,030	5,002	2,471	221,863

**DUNEDIN SCHOOL**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS (continued)**

**for the year ended 31 August 2018**

**7. Tangible fixed assets (continued)**

The property, Liberton Bank House, is included in the accounts at cost less depreciation and an impairment following a valuation carried out in September 2007 by DM Hall Chartered Surveyors. If the property had not been impaired it would have been disclosed at historical cost of £643,260 less depreciation of £205,274. A valuation was carried out in April 2018 by DM Hall Chartered Surveyors which valued the property at £300,000. As the carrying value is less than the market value, no further depreciation was charged in the year and the residual value of the property is considered to be £201,360.

**8. Debtors**

	<b>2018</b>	<b>2017</b>
	£	£
Sundry debtors and prepayments	2,991	1,560
	2,991	1,560
	2,991	1,560

**9. Creditors: amounts falling due within one year**

	<b>2018</b>	<b>2017</b>
	£	£
Deferred income	13,692	73,766
Other creditors and accruals	5,329	4,696
	19,021	78,462
	19,021	78,462
<u>Deferred income</u>		
At 1 September 2017	(73,766)	(70,784)
Released to Statement of Financial Activities in year	73,766	70,784
Received and deferred in year	13,692	73,766
	13,692	73,766
At 31 August 2018	13,692	73,766

Deferred income comprises term fees paid in advance of commencement of the new academic year.

**DUNEDIN SCHOOL**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS (continued)**

for the year ended 31 August 2018

**10. Commitments under operating leases**

The following operating lease payments were committed to be paid as at the year-end:

	2018	2017
	£	£
Within one year	94	564
	94	564
	94	564

**11. Movement in funds**

	At 1 September 2017	Income	Expenditure	Transfer Between Funds	At 31 August 2018
	£	£	£	£	£
<b>Restricted funds</b>					
Liberton Bank House	201,360	-	-	-	201,360
The P F Charitable Trust	4,728	-	-	-	4,728
D.C.R. Allen Charitable Trust	1,710	-	(1,091)	-	619
The Daisy Chain Trust	3,617	1,175	(1,621)	-	3,171
The Tillyloss Trust	2,878	-	-	-	2,878
David Doig Foundation	-	2,000	-	-	2,000
DM Thomas Foundation	-	6,500	-	-	6,500
Dr Guthrie's Association	-	1,500	(1,362)	-	138
JH Galloway	-	250	(250)	-	-
John Watson's Trust	-	1,580	(1,133)	-	447
Royal Bank of Scotland	-	250	(250)	-	-
The Lady Marian Gibson Trust	-	3,000	(2,624)	-	376
<i>Fixed asset funds:</i>					
Victoria's Cello	11,530	-	-	-	11,530
Violin fund	1,500	-	-	-	1,500
Computer equipment	2,471	-	(2,471)	-	-
Percy Bilton Shelter	5,002	-	(1,667)	-	3,335
	234,796	16,255	(12,469)	-	238,582
<b>Total restricted funds</b>	234,796	16,255	(12,469)	-	238,582
<b>Unrestricted funds</b>					
General funds	152,941	340,608	(336,764)	-	156,785
	387,737	356,863	(349,233)	-	395,367
<b>Total funds</b>	387,737	356,863	(349,233)	-	395,367

DUNEDIN SCHOOL

NOTES FORMING PART OF THE FINANCIAL STATEMENTS (continued)

for the year ended 31 August 2018

11. Movement in funds (continued)

Liberton Bank House

Funds were received towards the cost of purchasing, renovating and fitting out Liberton Bank House. The balance on the fund represents the net book value of the property and fittings.

The P F Charitable Trust

These funds were given towards the cost of the Outdoor Adventure experiences, Working Memory, Drake Music and In-House Drama projects.

D.C.R. Allen Charitable Trust

These funds were given towards the cost of replacing desk top computers or other development projects.

The Daisy Chain Trust

Funds were given towards the cost of replacing the desk top computers and the outdoor education programme in previous years and funds were received towards the cost of replacing chairs this year.

The Tillyloss Trust

These funds were given towards the in-house drama sessions and theatre visits.

David Doig Foundation

These funds were given towards the cost of 20 culinary utensil sets, two induction hobs, one residential course, weekly sessions at Drake Music, 35 Microsoft Office Licenses, 10 iPads, five smart TVs, 25 wooden chairs, and three gas-lift computer operator chairs.

DM Thomas Foundation

These funds were given towards the cost of replacing the tablet computers with iPads.

Dr Guthrie's Association

These funds were given towards the cost of the outdoor education programme.

John Watson's Trust

These funds were given towards the cost of the outdoor education programme and a laptop.

Royal Bank of Scotland

These funds were given towards the cost of art and home economics equipment.

The Lady Marian Gibson Trust

These funds were given towards the cost of the Drake Music programme.

DUNEDIN SCHOOL

NOTES FORMING PART OF THE FINANCIAL STATEMENTS (continued)

for the year ended 31 August 2018

11. Movement in funds (continued)

**Fixed asset funds**

Victoria's Cello

The fund represents the net book value (cost) of a cello, provided in memory of Victoria Herald. The cello is loaned out to aspiring young musicians who are unable to afford a top-class instrument of their own.

Violin fund

The fund represents the net book value (cost) of a violin made from the sycamore tree in the school grounds.

Computer equipment

The fund balance represents the net book value of the computer equipment purchased using restricted funds.

Percy Bilton Shelter

The fund balance represents the net book value of the outdoor shelter constructed using restricted funds.

**DUNEDIN SCHOOL**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS (continued)**

**for the year ended 31 August 2018**

**11. Movement in funds (continued)**

	At 1 September 2016 £	Income £	Expenditure £	Transfer Between Funds £	At 31 August 2017 £
<b>Restricted funds</b>					
Liberton Bank House	214,638	-	(13,278)	-	201,360
The P F Charitable Trust	5,000	5,000	(5,272)	-	4,728
D.C.R. Allen Charitable Trust	2,303	-	(593)	-	1,710
The Daisy Chain Trust	3,000	1,800	(1,183)	-	3,617
The Tillyloss Trust	2,190	1,000	(312)	-	2,878
The Albert Hunt Trust	2,000	-	(2,000)	-	-
The Nancy Roberts Charitable Trust	1,000	-	(1,000)	-	-
The Cruden Foundation	1,000	1,000	(2,000)	-	-
The Act Foundation	-	2,500	(2,500)	-	-
Recognising Pupil's Talent	-	100	(100)	-	-
<i>Fixed asset funds:</i>					
Victoria's Cello	11,530	-	-	-	11,530
Violin fund	1,500	-	-	-	1,500
Computer equipment	5,377	-	(2,906)	-	2,471
Percy Bilton Shelter	-	6,170	(1,668)	500	5,002
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total restricted funds</b>	<b>249,538</b>	<b>17,570</b>	<b>(32,812)</b>	<b>500</b>	<b>234,796</b>
<b>Unrestricted funds</b>					
General funds	152,389	316,197	(315,145)	(500)	152,941
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total funds</b>	<b>401,927</b>	<b>333,767</b>	<b>(347,957)</b>	<b>-</b>	<b>387,737</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**12. Analysis of net assets between funds**

	General Funds £	Restricted Funds £	Total Funds £
Tangible fixed assets	-	219,194	219,194
Net current assets	156,785	19,388	176,173
	<hr/>	<hr/>	<hr/>
<b>Net assets at 31 August 2018</b>	<b>156,785</b>	<b>238,582</b>	<b>395,367</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

DUNEDIN SCHOOL

NOTES FORMING PART OF THE FINANCIAL STATEMENTS (continued)

for the year ended 31 August 2018

12. Analysis of net assets between funds (continued)

	General Funds £	Restricted Funds £	Total Funds £
Tangible fixed assets	-	221,863	221,863
Net current assets	152,941	12,933	165,874
	<hr/>	<hr/>	<hr/>
<b>Net assets at 31 August 2017</b>	<b>152,941</b>	<b>234,796</b>	<b>387,737</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

13. Company and taxation

The company is registered in Scotland and is limited by guarantee with no share capital. It is registered with OSCR as a charity and is exempt from corporation tax on its charitable activities. The registered office and principle activities are disclosed in the Report of the Board of Directors.

14. Related party disclosures

There are no related party transactions to disclose. No one person has control of the charity.

15. Pensions

The charity operates a defined contribution pension scheme, the assets of which are held separately from those of the charity in an independently administered fund. Contributions made by the charity to the scheme during the year amounted to £13,300 (2017: £11,566).