

# **DUNEDIN SCHOOL**

*Delivers unique education to individuals*

## **Teacher of Computing & IT (Part Time 0.5-0.6 FTE)**

**Permanent (subject to a probationary period)**

**Salary: £35,788 per year pro rata**

**Expected Start Date: 22 August 2022**

### **Job Description**

Would you like to work at an extraordinary school?

- Only ever a maximum of 21 pupils, no bells or uniforms
- A flexible and understanding place to work, where young people's lives can be turned around
- A school with no headteacher, which is managed by all the staff as a team.

Dunedin School is seeking an enthusiastic, imaginative and versatile Computing & IT teacher (BGE – Higher) with an experienced understanding of the difficulties young people often face in their learning journeys. You need to be willing to be an active member of our small team with the aim of enhancing teaching and learning for our young people. We are looking for an individual with computing and other personal skills that can interest and enrich our young people's school experience.

### **About the School**

Dunedin is a 'second chance' secondary school located in south Edinburgh. It provides exceptional learning services for young people for whom mainstream education is not appropriate, or who need time out from mainstream education as a result of medical concerns, additional support needs or personal, social and emotional difficulties. Our prime concern is to care for each young person by providing structured, yet flexible, learning opportunities in a safe, supportive and nurturing environment which allows them to re-engage in education and fulfil their potential.

Presently there are 10 part-time teaching staff, 2 part-time classroom assistants and a full-time administrator. Class sizes are 4-6 pupils where each work at their own pace and level. The small, nurturing environment allows young people who have

previously had a negative experience of school to re-engage with education. The environment is fairly informal and warm with few barriers to help the young people regain a love of learning. We focus on the whole child not just their academic potential. All staff are involved with extra-curricular activities e.g. sport, trips, art, music. Many of the staff take on the role of guidance tutors which leads to close working relationships with the young people and their families and the outside agencies who support them.

We are proud of our flat management structure. All the teaching staff are not only responsible for their own department but gradually become involved in the full running of the school along with a highly supportive team. This leads to all staff feeling valued and having an opportunity to make a real difference to the young people and the future direction of the school. All the teachers work part-time with hours to reflect the needs of the current pupil cohort. Job satisfaction is high with the opportunity to gain a range of professional skills in addition to your subject area. Professional development is strongly encouraged as is participation in CPD opportunities.

A contributory pension scheme and death in service benefit are available after the end of the probationary period.

Candidates should be registered with the General Teaching Council for Scotland.

All appointments are subject to receipt of a satisfactory PVG Scheme Record or Scheme Record Update from Disclosure Scotland.

### **Responsibilities of the Computing & IT Teacher**

All teachers should aim to create a welcoming and supportive environment in which pupils feel comfortable, and where they are able to access the support they need to re-engage with, and make progress in, their learning.

The specific responsibilities of the Computing & IT teacher include the following:

- Be responsible for your own subject department
- Be highly motivated and willing to create a creative, fun and effective learning environment in order to positively engage and motivate pupils
- Develop positive relationships with pupils, giving consideration to their social and emotional needs
- Assess pupils' learning needs with sensitivity and plan and deliver appropriate individualised support based on the pupil's particular needs and educational history
- To prepare differentiated and individualised learning strategies to meet the needs of all our pupils
- Give consideration to any attendance issues and be flexible and willing to work around these

- Be flexible in approaches to learning and teaching to meet individual needs, and be willing to adapt teaching plans
- To understand that the social and emotional development of our pupils is of primary importance
- Positive reinforcement should underpin everyday practice
- Attend professional learning opportunities to keep up to date with current and emerging practice and teaching methodologies
- Work in partnership with staff, particularly with teachers responsible for Literacy and Numeracy, to support pupils to make progress in other curricular areas
- Act in an advisory role to other teachers, sharing good practice and cascading information when appropriate
- Retain evidence of work completed and of pupil progress
- Write formal reports for parents on two occasions in the year and attend two parents' evenings each year
- Liaise with other professionals and where appropriate write reports and attend associated meetings

### **Responsibilities to Dunedin School**

Over and above work in their departments, all staff have a responsibility to ensure there is a consistency of approach across the school which gives pupils a sense of security.

Each member of staff also has a responsibility to ensure the smooth running of the school. Additional responsibilities for all include:

- Providing emotional as well as curricular support to all pupils
- Having an understanding of whole-school, local authority and national priorities
- Participating in day-to-day decision-making and the longer-term management of the school through discussion and attendance at staff meetings
- Participating in whole-school evaluation and school improvement planning
- Participating in self-evaluation through the school's Professional Review process
- Developing and implementing a department improvement plan
- Maintaining a department handbook
- Undertaking appropriate and relevant professional development to support learning and teaching
- Participating in whole-school and interdisciplinary learning events, and in trips out of school
- Working flexibly as part of a team to support the aims of the school